
To: Mayor Linton and Members of Council**Report:** PLN2022-15**Prepared By:** Mariana Iglesias, Senior Planner**Date:** 28 Mar 2022**RE:** Cultural Heritage Landscape Inventory Project Update - Official Plan Amendment

Recommendation:

THAT the Council of the Township of Centre Wellington authorizes a contract extension to Archaeological Services Inc. (ASI Heritage) for an upset limit of \$30,000 inclusive of taxes to complete the Official Plan Amendment to formally recognize the 18 significant cultural heritage landscapes identified in the Cultural Heritage Landscape Study and Inventory (ASI, 2021).

Summary:

In June 2021, Archaeological Services Inc. (ASI) completed a Cultural Heritage Landscape (CHL) Study and Inventory which was endorsed by Council. To implement the recommendations made in the report, ASI was retained to assist staff in preparing a future implementation framework which was presented to Council in November.

This report requests Council approval for ASI to complete additional work as set out in the implementation framework, specifically an Official Plan Amendment that would formally recognize the 18 identified significant CHLs in the Township's Official Plan.

Report:

In June 2021, Council endorsed the Cultural Heritage Landscape Study and Inventory (hereafter referred to as CHL Inventory) which evaluated, identified, and mapped 18 cultural heritage landscapes considered significant in the Township. At that time, Council approved the continuation of the project to prepare an implementation framework for the report recommendations by the same consultant, Archaeological Services Inc. (ASI). Planning staff report PLN2021-40, dated November 29, 2021, provided the implementation framework including the following key action items:

- Official Plan Amendment to recognize the 18 significant CHLs through policy and mapping
- Individual technical studies for specific CHLs
- Public education/promotion strategy for specific CHLs
- Pierpoint additional research

The Official Plan Amendment (OPA) is considered the first and top priority to officially recognize the 18 significant CHLs and establish general policies for these CHLs as an interim measure until more detailed heritage management and protection work can be completed for each individual CHL through technical studies and/or formal protection measures. The OPA is a crucial tool that would map the CHLs and provide detailed policies which would outline study/assessment requirements (i.e. Heritage Impact Assessments) for future development applications to ensure that appropriate study and impact analysis has been carried out proportionate to the nature and scale of proposed redevelopment. This would help ensure that Council receives the information it needs to make informed decisions.

ASI was engaged to provide a detailed proposal to undertake the Official Plan Amendment, following up from the preliminary scope of work and costs provided in the implementation framework memorandum. The proposed scope of work will take about 9 months to complete at a cost of approximately \$30,000 and will include the following:

- Policy Review and Best Practice Research - \$8,760
- Consultation and Engagement Program - \$11,430
- Official Plan Amendment Writing - \$8,685

The Township's purchasing by-law allows contract extensions and sole sourcing a contract when additional work is required that pertains to a current or recently completed project. Given that ASI recently completed the CHL Inventory and subsequent implementation framework, and given the close connection between that work and the current proposed scope of work for the OPA, staff are recommending continuing with retention of ASI through an extension of the contract. If Council approves the recommendation in this report, the work would begin in April 2022.

CHL Inventory Project Update

The CHL Inventory implementation framework proposed next steps, including additional research for the Pierpoint settlement area to determine if further information would qualify the area as a significant CHL to be added to the Inventory. ASI has been retained to continue this research and prepare an Interpretation Plan. This will assist to further understand Pierpoint's history, location, significance, and to determine appropriate interpretation and commemoration strategies to broaden awareness and help celebrate its history. The work will include further historical research and consultation with the local community, heritage advocates, and others who have expressed interest. Should this additional work lead to the identification of specific extant cultural heritage resources, Pierpoint may be added as a significant CHL to the Inventory and/or individually designated under the Ontario Heritage Act. Updates will be provided to Council as this work progresses.

Additionally, the CHL Inventory implementation framework recommended detailed technical studies be undertaken for each CHL. Beginning in 2023, the capital budget forecast includes funding for these studies each year over the next 10 years.

Corporate Strategic Plan:

Active and Caring Community

- Support the heritage of our community

Financial Implications:

The Cultural Heritage Landscape Inventory was funded through the Capital Projects account with a total of \$100,000 allocated. The project contract was awarded to ASI at a cost of \$43,640.00 (exclusive of HST) and was completed within the allocated budget. Additional minor work was subsequently undertaken to complete the project, make minor edits to the final report, and prepare the implementation framework.

Below is a summary of the funds spent to date with a current balance of \$24,600.96 remaining:

- 2019: \$32,354.29
- 2020: \$13,614.50
- 2021: \$25,384.03
- 2022: \$4,046.22

The 2022 Capital Budget specifically allocated \$30,000 for the Official Plan Amendment.

Consultation:

Corporate Services

Approved By:

Brett Salmon, Managing Director of Planning and Development

Dan Wilson, Chief Administrative Officer